

Materials Team Leader H+S Aviation, Portsmouth

Job Purpose

- To lead the materials team to ensure that purchase and control of inventory is cost effective and efficient for the relevant engine Programme/s.
- To deliver fully kitted projects to the relevant Operations team/s.

Main Responsibilities

- Motivating the materials team to achieve optimum levels of performance, paying particular attention to value for money, promised delivery dates and turnaround time
- Defining roles, responsibilities and objectives with members of the materials team to ensure targets and performance measures can be achieved
- Proposing value driven solutions to improve the performance of the materials team and the wider programme.
- Controlling the flow of inventory into stores and from stores through to the shop floor.
- Controlling the purchase of parts, and units to ensure that value for money is achieved.
- Producing measures and KPI's for stock value, stock turn and service levels as required
- Leading and attending meetings with key suppliers to monitor and improve performance
- Participating/leading wider company projects when necessary
- Developing and maintaining processes, policies and procedures to ensure the materials team is operating efficiently, professionally and in line with the company strategy
- Delivering the highest level of customer service to all stakeholders
- Ensuring that customer requirements are being met and that any issues are resolved in a timely manner Ensuring that policies and procedures for the purchase and control of materials are adhered to and updated as required
- Ensuring that agreements are in place with all suppliers and sub-contractors in line with the Company guidelines

Any other duties that may reasonably be requested by the management team

Knowledge, Skills and Experience

- Commercially aware
- Excellent communication skills
- Computer literate with excellent Microsoft Excel skills
- Working knowledge of stock control, planning and scheduling systems
- Experience within an inventory control/customer facing environment
- Experience of dealing face to face with suppliers, negotiating contracts and reviewing KPI's to drive performance
- Experience of initiating orders in a relevant business system and monitoring existing orders

Please apply by sending a copy of your current CV and a covering letter to recruitment@hsaviation.co.uk
The closing date for applications is Friday 20th September 2019.

Salary and benefits will be discussed at the interview stage